



THE QUEEN'S COURT, INC.

November 2018

Dear Service Organizations and Non-Profits,

For sixty-one years, the Queen's Court, Inc. has honored women's volunteerism in Pinellas County. The Queen of Hearts Ball is the only fund raiser of the Queen's Court and is generally held on third Saturday in February. Over \$1,500,000 has been raised to support a variety of charitable, cultural, and educational organizations.

The Queen's Court is now accepting competitive grant applications from area non-profits for the 2020 Ball. The entity that is applying for consideration must have a 501(c)3 status and regularly file a 990 with the Internal Revenue Service. The organization's headquarters must be located in Pinellas County and all business should be conducted within Pinellas.

Applicants must not have any fund raisers within a month period before or after the Queen's Court Ball. If you have any questions regarding this particular criterion, please get in touch with me to discuss before applying. As a result, the Queen's Court has the option of withdrawing funding or providing reduced funding if your organization is chosen and a fund raiser is scheduled during that time period. This criterion is in place due to the fact that we request your full participation in the Ball, as follows:

- Board Membership Support with Attendance
- Volunteer Support on the day of and the evening of the Ball
- Advertising and Sponsorship Support
- Provide appropriate Live or Silent Auction Item(s)

Two (2) non-profit organizations will be chosen in April 2019 and will share the proceeds of the Ball held in February 2020.

Accompanying this letter is the Grant Request Form. Please follow the instructions found at the end of the form. Your organization is not eligible for this grant if it has received proceeds from the Queen's Court in the past five (5) years. The application must be received on or before March 5, 2019. Please do not email your application.

All applicants will be notified in April 2019. If you need more information or have any questions, please feel free to contact me: teresawittstruck@gmail.com or call 727-385-4186 or 727-526-4304.

Applications, necessary copies, and other information need to be mailed to:

Teresa Wittstruck
1776 Delaware Avenue NE
St. Petersburg, FL 33703-5439

Thank you and we look forward to receiving your application,

Teresa Wittstruck,
2018-2019 Vice President
The Queen's Court, Inc.



THE QUEEN'S COURT, INC.

GRANT REQUEST FOR THE 2020 QUEEN OF HEARTS BALL

Must be received on or before March 5, 2019

Legal Name of Organization _____

Mailing Address _____ City _____ State _____ Zip _____

Office Address (If different from Mailing Address – please no PO Boxes/Addresses must be located in Pinellas County):

_____ City _____ State _____ Zip _____

Telephone Number _____ E-Mail Address of Contact _____

Contact Name _____ Title _____

Tax I.D. Number and Status _____ IRS 501(c)3 _____

Mission Statement or Statement of Activities _____

Annual Operating Budget _____ Number of Employees _____ Number of Volunteers _____

Percentage of Donations &/or Fund Raising Proceeds that direct support the Organization's Mission _____

Project or purpose for which the request is being made (If more space is needed, please attach to the application)

Total Project Budget _____ Project start date _____ Duration _____

Amount of grant requested for this project _____

Location(s) where the funds will be used _____

How many individuals will be served _____

Who will be served _____

List any current Government or other pending grants with amounts as well as other sources of funding:

If community funds from the Queen's Ball have been previously allocated to this organization, please list the year the award was made, the amount and purpose for which the money was used. Organizations must wait five (5) years before reapplying.

Submitted by _____ Title _____ Date _____



THE QUEEN'S COURT, INC.

GRANT REQUEST FOR THE 2020 QUEEN OF HEARTS BALL

Must be received on or before March 5, 2019

Please enclose in your Application Package:

- The completed grant application (3 copies)
- A cover letter with other pertinent information pertaining to your request (3 copies)
- Your organization's 501(c)3 Letter of Determination from the IRS (1 copy)
- Most recent 990 form (1 copy)
- Brochure describing your organization or project optional (1 copy)
- Please do not use notebooks, folders, binders or plastic sleeves. Do not include videos, tape recordings or CD's.